

Adventure Academy Registration Packet
School Year 2025-2026

Family Information

Parent or Guardian Attending: _____

Other Parent or Guardian: _____

Address: _____

City: _____ State: _____ Zip: _____

Best Phone Number: _____ Alternate Phone Number: _____

Best Email: _____

Alternate Email: _____

All participating adults must have an approved background check on file.

Please provide the information below to complete this.

Emergency Contact First & Last Name: _____

Phone Number: _____ Relationship to Family: _____

Child Information:

Child 1 First & Last Name: _____

Nickname: _____ Age: _____ (As of Sept. 1st)

Birthday _____ Grade: _____ Special Notes: _____

Child 2 First & Last Name: _____

Nickname: _____ Age: _____ (As of Sept. 1st)

Birthday _____ Grade: _____ Special Notes: _____

Adventure Academy- Co-op Information and Guidelines

Here are some important rules, guidelines and information to help our co-op run smoothly. We have established these in an attempt to make Adventure Academy a quality program and an enriching experience for all– committees, coordinators, teachers, helpers, and students. We ask that you read them and discuss them with your children. Thank you for your cooperation!

1. **Registration and costs:** Registration deadlines are exact, and we do not make exceptions due to scheduling timelines and space limitations. To ensure your spot in Adventure Academy you are required to register and pay the \$50 per semester per family fee by the designated deadline. Once you have paid, there are no refunds. All adults participating in Adventure Academy must have a background check to be on campus. This is an additional fee. The cost for the background check is \$30 and is valid for 2 years. Please make checks payable to Adventure Academy Co-Op or Venmo is available upon request.
2. **Classes and Scheduling:** We meet at Church on the Hill, 2105 Keizer Rd NE, Keizer, Oregon 97303, on Wednesdays from 8:30am - 11:30am. Our primary focus is for nursery, preschool/pre-k and early elementary education, however we will offer classes up to 12th grade. *Grades available are based on student enrollment and teacher availability.*

Each week there will be three 50-minute class periods. 1st period is from 8:30am-9:20am, 2nd period is from 9:30 am-10:20 am, and 3rd period is from 10:20 am - 11:20 am. Parents are scheduled to teach or help during all class periods. Students are expected to be dropped off at their first class of the day and picked up at their last class of the day. Families should be in their classrooms ready to start class by 8:30 AM. If you are teaching first period you should arrive at your classroom by 8:15am to set up and be ready to receive students by 8:25am. At no time should a student ever be left alone.

3. **Teaching and Co-Teaching:** An adult from each family is required to teach two or more classes per Adventure Academy school year. You may be asked to teach a third class if we do not have enough teachers. You are not required to teach in your child's class, you may teach any age level.

Classes taught are up to the teachers and what they would like to teach. However we would like to have all Elementary through High School students have a science or nature study class as well as a history or geography class. Listed below are curriculums already approved. If you would like a different curriculum, please bring it up to the Board for approval.

Approved Curriculum

- Masterbooks, Apologia, Bob Jones University, Bernean Builders, Answers in Genesis, The Good and the Beautiful, Abeka, Little School of Smiths, Sonlite, My Fathers World, Notgrass, Mystery of History, Story of the World, My Fathers World

All teachers are required to submit a class outline to the Adventure Academy Board by the deadline specified for that term. If you choose to co-teach (teach with another adult), understand that this counts as a half teaching credit for a class. This is required so that we have enough classes to offer each term.

Adventure Academy has many supplies on hand and resources for purchasing some materials inexpensively. Always check with the Supplies Coordinator before purchasing Adventure Academy supplies. If you purchase supplies that Adventure Academy already has, you will not be reimbursed for them. *Each class has a general expense allocation of \$25 per term. Should your class require additional funding please detail your request when submitting your class outline to obtain approval. Receipts should be submitted as soon as possible for reimbursement to the Treasurer.*

Photocopies may be made for you by emailing your original to adventureacademycoop@gmail.com by the Sunday before your class. Please state how many copies you are requesting, and whether in color or black and white.

Always leave your classrooms neat, clean and arranged the way it was when you found it.

4. **Helpers:** If you are not teaching a class, then you are a helper for that period. Be sure to ask teachers how you can help each week. Helpers should help minimize distractions so that the teacher can focus on teaching. Out of consideration of the teacher and students, please do not use class time to visit with other parents.

Per Adventure Academy policy, there will be at least two adults in each classroom. Students must be accompanied out of class by an adult. Adults escorting students to the restroom are to remain outside of the restroom. For safety reasons, children are not allowed to wander around unescorted.

5. **Nursery and Preschool Teachers/Helpers:** If you are scheduled for 1st period, you need to be in your class to greet children by 8:25 am so that parents can drop their children off and be ready to teach/help with their 1st period class.

If you have a nursery/preschool child, you will be scheduled in their classroom for at least one period as a teacher or helper.

Nursery/Preschool teachers or helpers will not be changing diapers or pants at any point, the parent will be called to come change them when needed. If they are potty training, please let us know so we can schedule you to be in your child's class for two periods..

We will provide a snack in the second period for the preschool class.

6. **Absences and Tardiness:** As mentioned, participation and commitment are required for a successful co-op. If all or part of your family will be absent please let us know as soon as possible regardless of the hour. If you will be late or absent due to an emergency please contact the Absence Coordinator as soon as possible. The best way to get in contact with us is by texting Nikki for day-of matters at 916-832-5115. For a planned absence please email adventureacademycoop@gmail.com at least one week ahead of time. A confirmation text or email will be sent.
7. **Parents' Meetings:** There is a *mandatory* Parents' Meeting each term. One adult from each family is required to attend. It is preferred that the adult who will be participating each week attend the meeting, however both parents are welcome to attend.

This meeting is vital as it is the only time when all the adults involved in the Adventure Academy meet together. The Parents' Meeting is an opportunity for the adults to pray for the families and students, ask questions, and offer ideas regarding the Adventure Academy. We will discuss the upcoming Adventure Academy term. Any changes, concerns, and opportunities available to us are open for discussion. You will receive schedules, class lists, and contact sheets for that term. There is no child care provided during this meeting.

8. **Emails:** Members are responsible to check their email regularly for reminders, deadlines and other important information pertaining to Adventure Academy. While we don't expect to send a lot of emails, it is important that they are read and responded to (when appropriate) promptly. The official Adventure Academy email is adventureacademycoop@gmail.com
9. **Name Tags** Every family member participating in Adventure Academy is required to wear a name tag. All name tags will be supplied by Adventure Academy and available in your classroom at check in, and should be left in your classroom at check out.
10. **Visitors/ Guest Speakers:** No visitors are allowed at Adventure Academy without a background check. If you wish to have someone visit, clearance from the Board is required in advance, and once approved, a guest name tag will be provided. If you would like to schedule a guest speaker from outside the Adventure Academy group, he/she is required to be pre-approved by the Adventure Academy Board.

11. **Student Conduct:** Students will address all adults as "Mr." or "Ms." Students are required to be with their class at all times, unless escorted by an adult. No eating is allowed during class time unless it pertains to the class. Fully closed water bottles containing water only, will be allowed.

End of semester parties are allowed, check with the supply coordinator about party supplies.

12. **Conflict Resolution:** Adult and teacher communication is essential in Adventure Academy's conflict resolution process! All participants - children AND adults - are expected to behave in a manner that exemplifies consideration and respect toward others. *Matthew 7:12a "So in everything, do to others what you would have them do to you ... "* It is our desire that every student succeed in the homeschool process and in the Adventure Academy. We should strive to be proactive and address issues before they become conflicts.

13a. If a conflict occurs with a Student:

1. Speak with the student and give them a verbal warning. Let them know what will happen if they don't change the unacceptable behavior.

2. If the student fails to correct the unacceptable behavior after the first warning, then separate the student and let the student know that you will be speaking to the parent. Speak with the adult and let the Grade Coordinator know what has transpired.

3. If the unacceptable behavior continues, please text a board member to quietly and respectfully remove the student from the class and bring them to the responsible adult. As soon as possible, a discussion will occur with the student, responsible adult, teacher, Grade Coordinator and a Board member.

4. If the unacceptable behavior continues, the student will be suspended from the Adventure Academy until further notice. The adult is still required to fulfill his/her responsibilities to the Adventure Academy. If the family chooses to apply to the Adventure Academy in the future, their application and participation will be re-evaluated at that time.

****Violence of any kind will not be tolerated and will result in immediate suspension until further notice.****

13b. If a conflict occurs with an Adult:

Conflicts at the Adventure Academy will be resolved according to the guidelines of the Bible, the Word of God. *Matthew 18:15-17* gives us direction in resolving a conflict with a brother or sister in Christ. Please go to the person with whom you have a conflict and try to resolve the issue between the two of you. If you are unable to resolve the situation, the Adventure Academy Board may be able to help. Communication, compassion and grace are essential to a successful learning and working environment.

1 Peter 3:8-9 Encourages us to have unity of mind, sympathy, brotherly love, a tender heart, and a humble mind. To not repay something of malicious intent with malice but with a blessing so that we might obtain a blessing. The Board of the Adventure Academy will work with all parties in a respectful, dignified manner towards resolution of issues that impact the Co-Op.

14. **Dress Code:** Adventure Academy families are required to wear modest and appropriate clothing that does not distract from the educational experience. Students perform better in a community where a standard of appropriate appearance is expected. Our main purpose is to be consistent with Biblical principles of simplicity, modesty, decency and propriety. We believe God looks at the heart and desires that we walk with Him. We also believe that while God looks beyond clothing and attire, He desires that our attitudes, speech and appearance be a reflection of His goodness and righteousness. To that end we have guidelines and standards for appearance at the Adventure Academy. NO tank tops (worn alone), halter/tube tops, backless tops or dresses, see through attire (worn alone), or low cut tops (either front or back). You may not expose the body front or back: including midriffs, and chest area, when standing OR sitting. NO clothing messages such as: drugs, sexual content, alcohol, cultic descriptions, politics or obscenities are allowed. Clothing is to be free of questionable: slogans, pictures, advertisements, and wording. NO pants that sag below the hips (low-riders) or that show underwear of any kind. NO "short" shorts or mini-skirts.

13. **Memory Books:** Each student will get a memory book at the end of the year BBQ that will reflect their year at Adventure Academy Co-Op. Each class, each week should create a piece to be put into the memory book (sample of work, notebooking page, craft, etc.). We will have a Memory Book Coordinator for the year.

The failure to meet the Adventure Academy requirements will result in a review by the Adventure Academy Board and possible separation from the program. If you have any concerns or questions, please speak with a Board member. Thank you!

I have read the Adventure Academy Co-Op Information and Guidelines. My family agrees to uphold these guidelines.

Parent Signature: _____ Date: _____

Parent Print Name: _____

Adventure Academy Statement of Faith

Adventure Academy is a Christian homeschooling group which exists to provide information, encouragement, direction, and fellowship to families responding in faith and obedience to God's call to school at home. Adventure Academy intends that all of its activities and communications will be consistently Christian, and earnestly seeks to bring honor and glory to the Lord Jesus Christ as a group and as families preparing their children to be workers in the Kingdom.

Our Mission: We seek to embrace our neighborhoods and our world with love, hope, and goodness of a compassionate and faithful God.

Our Values:

THE PURSUIT OF FULL DEVOTION TO CHRIST- We believe the Lordship of Christ is normal for every believer and includes pursuing worship and prayer as a lifestyle, the stewardship of our resources and life choices that reflect the Kingdom of God.

AUTHENTIC COMMUNITY- We believe this is where unity and maturity begin to develop as we experience the transformational love of God. It is here that we come alongside one another as family and learn to walk out the principles of grace, discipleship, accountability, integrity, and generosity.

MISSIONS AS A LIFESTYLE- We believe God is passionate about redeeming lost and hurting people. Reaching out to others is a natural response to His love and grace in our lives. The proclamation of truth, along with relational evangelism, is modeled to us in the life of Christ throughout the gospels.

THE BIBLE AS THE WORD OF GOD- We believe as the Spirit of God enables people to read, hear, and understand biblical truth it then becomes a catalyst for transformation in the life of the believer.

MINISTRY AS A TEAM- We believe the church is called to function as a unified community of servants where men and women use their gifts to serve others. It is here we discover and develop our diverse ministry callings and spiritual gifts. We learn to work together to minister God's grace in its various forms.

THE PURSUIT OF EXCELLENCE- We believe God is worthy of our best and this principle both honors Him and inspires people. This is lived out through strategic evaluation, creativity, accountability, honesty, and hard work.

THE POWER OF THE GOSPEL TO REACH PEOPLE IN THE CONTEXT OF THEIR LIVES
We believe the church can and should be culturally relevant, yet remain doctrinally sound. We want to minimize religious and cultural barriers so the gospel message can be communicated without distraction or confusion.

I understand and agree to Adventure Academy's Statement of Faith and will abide by what it says and stands for.

Parent Signature: _____ Date: _____

Parent Print Name: _____

2025 - 2026 Adventure Academy Schedule

<u>Term 1</u>	<u>Term 2</u>	<u>Term 3</u>
October 1st	January 7th	March 18th
October 8th	January 14th	March 25th
October 15th	January 21st	April 8th
October 22nd	January 28th	April 15th
October 29th	February 4th	April 22nd
November 5th	February 11th	April 29th
November 12th	February 18th	May 6th
November 19th	February 25th	May 13th
December 3rd	March 4th	May 20th
December 10th	March 11th	May 27th

Adventure Academy - Mission Statement & Articles

The Adventure Academy is an adult-run homeschooling cooperative supporting homeschooling families by providing an enriching learning environment as part of a total homeschooling choice wherein we can be in obedience to God's Word, where we are instructed to "train up a child in the way they should go..."

Articles

Article 1- The Adventure Academy will operate at Church on the Hill and will remain so until one or both parties elect to dissolve this relationship. Decisions regarding the Adventure Academy structure, policies, rules, regulations, and specific issues are made by the Adventure Academy Board with input from the Adventure Academy committees and families.

Article 2- The Adventure Academy is a Christian, homeschooling cooperative. The structure and focus will be inherently Christian, under the guidelines of the Bible, the Word of God. The Adventure Academy is distinctly Christian in nature but has an open membership to any who will respect that distinction. Participants *must agree to AND sign their acceptance of the Adventure Academy Statement of Faith*. In support of this, any science taught will be from a Young Earth Creation standpoint.

Article 3- The Adventure Academy is a homeschooling cooperative. A cooperative will be defined as a group which is "working or acting together willingly for a common purpose". (The Random House College Dictionary) In this case, it refers to a group actively working together to provide a group learning environment for homeschooling families.

As a cooperative, it requires that all participating families share equally in the activities necessary for the operation of this unique educational opportunity. This may include teaching, supervising, cleaning, helping with special events, or other activities requested by the Adventure Academy Board or Coordinators.

Article 4- The *Adventure Academy Board* will consist of families who have actively participated in the Adventure Academy (when applicable a minimum of 2 years). If a Board vacancy occurs, it will be filled by appointment by the current Adventure Academy Board, Committee and Coordinators.

Anyone teaching a class will be required to fill out a class outline that will be evaluated by the Board. The Board will make scheduling decisions and be responsible for week to week operations in various areas.

A *treasurer* will be appointed by the Adventure Academy Board to assist in record keeping, and financial matters involving Adventure Academy monies.

Coordinators will be appointed by the Adventure Academy Board to assist in certain areas of the operations, such as special events/field trips, memory books, facilities, etc.

If you are interested in becoming a Coordinator please let us know by email
adventureacademycoop@gmail.com

Adventure Academy Co-Op Class Outline

My class is for: Term I _____ Term 2 _____ Term 3 _____ All 3 Terms _____

Class Title: _____

Teacher: _____ Grade(s): _____

Class Description: _____

Special Equipment or Materials: _____

Topic/Resources

Week 1: _____

Week 2: _____

Week 3: _____

Week 4: _____

Week 5: _____

Week 6: _____

Week 7: _____

Week 8: _____

Week 9: _____

Week 10: _____

The budget is \$25.00 per 10-week term without prior approval from the Adventure Academy Treasurer. We ask that you think outside the box and keep your costs down as much as you are able, so that we can continue to keep our term fees low. Please ask the Supply Coordinator for supplies before purchasing additional supplies and feel free to email general requests to the Adventure Academy email to be sent to the families. (For example, miscellaneous art supplies for an art class.) Receipts to be submitted to Denise Siverling for reimbursement.

Last Revised 7/31/25